# Table of Contents

Table of Contents ....................................................................................................................... 2  
Agenda for the Annual General Meeting .................................................................................. 3  
Agenda for the Calgary Unitarian Foundation Annual Meeting ............................................. 3  
Congregational Stewardship Meeting Minutes ........................................................................ 4  
Nominations Committee ............................................................................................................... 5  
Board of Trustees ...................................................................................................................... 6  
Minister’s Report ......................................................................................................................... 6  
Intern Minister’s Report .............................................................................................................. 8  
Administration Committee ......................................................................................................... 10  
Adult Religious Exploration Committee (ARE) ....................................................................... 11  
Canvass Committee .................................................................................................................. 12  
Church Services Committee ....................................................................................................... 13  
Committee on Shared Ministry (COSM) .................................................................................. 15  
Council of Committees ............................................................................................................. 15  
Children & Youth Religious Exploration (CYRE) .................................................................. 16  
Endowment Trust Fund (ETF) ................................................................................................... 18  
Green Sanctuary Committee ...................................................................................................... 19  
History and Archives Committee .............................................................................................. 20  
Hospitality Annual Report ......................................................................................................... 21  
Internship Committee .............................................................................................................. 22  
Lay Chaplaincy Committee ......................................................................................................... 22  
Membership Committee ........................................................................................................... 23  
Music Director’s Report ............................................................................................................. 24  
Physical Plant Committee ........................................................................................................ 26  
Purpose Statement Process and Refining Team ......................................................................... 28  
Retreat Team ............................................................................................................................. 30  
Social Justice Committee .......................................................................................................... 31
Agenda for the Annual General Meeting

Chair: Meredith Simon  Recorder: Mich Michell

1. Welcome
2. Opening Words and Chalice Lighting: Rev. Debra Faulk
3. Declaration of Quorum
4. Outline of Meeting Procedures
5. Approval of Agenda
6. Approval of the Minutes of the December 2, 2012 Stewardship Meeting
7. Presentation of Annual Reports
8. Motion to Accept the Annual Reports
9. Motion to Approve the 2012 Financial Statements: Eric Leavitt
10. Presentation of the 2013/14 Budget: Eric Leavitt
11. Motion to Accept the 2013/14 Budget
12. Presentation of the Media Enhancement Plan: Corinna Nielson
13. Motion to Approve Phase 1 of the Media Enhancement Plan:
14. Presentation of Nominations: Francis Schaink
15. Election of the Board and Elected Committee Members
16. Adjournment

Agenda for the Calgary Unitarian Foundation Annual Meeting

To immediately follow the AGM

1. Yearly report
2. Audit Report
3. Financial Report
4. Election of Officers
5. Adjournment
Congregational Stewardship Meeting Minutes

Unitarian Church of Calgary

Sunday, December 2, 2012   12:00 noon

Chair: Meredith Simon  Recorder: Mich Michell

1 Welcome - Meeting called to order by President Meredith Simon at 12:19 pm.
2 Opening Words and Chalice Lighting by Rev. Debra Faulk
3 Declaration of Quorum, confirmed by Board Trustee Alastair Preston
4 Meeting Procedures were outlined by Meredith Simon
5 Approval of Agenda - moved (Marsha Haug/Jane Ebbern) to consider budget after purpose statement, rather than as the last item on the agenda. Carried.
6 Approval of Minutes of May 6, 2012, Annual General Meeting (Hazel Corcoran/Joan Riches). Carried.
7 Presentation of the Purpose Statement - Ann Kyle presented the history and rationale of the creation of the Purpose Statement.
8 Motion to accept the Purpose Statement (Ann Kyle/Lynn Nugent)
   a Amendment Duff Bond /Roberta Clair: Remove "welcome and" defeated.
   b Main motion was carried overwhelmingly.
9 Presentation of the Budget - Eric Leavitt
10 Motion to approve $600 overrun in Board 2012 budget (Eric Leavitt/Roberta Clair) - carried.
11 Motion to approve $4,600 overrun in CYRE 2012 budget (Eric Leavitt/Marsha Haug) - carried
12 Motion to approve the 2013 Budget (Eric Leavitt/O J Zawalsky) balanced budget;
   a Amendment Gorham Hussey/Rebekah Mobley-Kasner - Board authorized to increase minister's salary by up to $3,000 in 2013, if the funds allow. Defeated.
   b Main motion carried.
13 Canvass update - Eric Leavitt - Target $192,000, raised $183,000 so far. 18 new pledges.
14 Presentation of the Compassion Charter (MALK/Samaya)
15 Motion to become a Partner of the Compassion Charter (MALK/Bernie Amell) (66% majority required) - Carried (35 in favour, 1 opposed, 5 abstentions)
16 Motion to become a Signatory to the Compassion Charter (only if motion to become a Partner is defeated) - item not discussed as the motion was carried.
17 Presentation of the Bold Possibilities - Erik Leavitt, Corinna Nielson
18 Motion to continue the Ministerial Intern Program - Rev. Debra Faulk, MALK
   a Requirement to let UUA know today what our decision is
   b Benefits listed by MALK, including an important step to becoming a Program Church
   c Cost to the congregation would be about $12,000.
   d Quorum is lost. Vote was 32 pro 8 con.
19 Adjournment - meeting is adjourned at 2:19 pm.
Nominations Committee

NOMINEES FOR ELECTION

BOARD OF TRUSTEES

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Past President</td>
<td>Meredith Simon</td>
<td>2013-2014</td>
</tr>
<tr>
<td>President:</td>
<td>Mary-Anne Louise Kovar</td>
<td>2013-2014</td>
</tr>
<tr>
<td>Vice-President</td>
<td>John Michell</td>
<td>2013-2014</td>
</tr>
<tr>
<td>Secretary</td>
<td>Trevor Prior</td>
<td>2013-2014</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Derek Smith</td>
<td>2013-2014</td>
</tr>
<tr>
<td>Board Trustee</td>
<td>Brandis Purcell</td>
<td>2013-2016</td>
</tr>
<tr>
<td>Board Trustee</td>
<td>Casey Currie</td>
<td>2013-2015</td>
</tr>
<tr>
<td></td>
<td>(completing Derek Smith's term)</td>
<td></td>
</tr>
</tbody>
</table>

Lay Chaplaincy Committee

Sharon Henderson 2013-2016

Committee On Shared Ministry

Marie Collins 2013-2016

Nominating Committee

Verna Pollack 2013-2015
John Collins 2013-2015

For Information:

Members with terms remaining (Elected and appointed) Term ends

| Board Trustee | Ann Kyle | 2014 |
| Nominating Committee | Jennifer Hibbard | 2014 |
| Nominating Committee | Pierrette Lavallee-Hoch | 2014 |
| Lay Chaplaincy Committee | Jeff Gruttz | 2015 |
| Lay Chaplaincy Committee | Ev Dewar | 2014 |
| Lay Chaplain | Kathryn Burwash | 2013 |
| Lay Chaplain | Carl Svoboda | 2013 |

Committee on Shared Ministry Term ends

| Appointed by Minister | Bernie Amell | 2014 |
| Appointed by Minister | Danielle Webber | 2013 |
| Elected by Congregation | Diane Pask | 2014 |
| Elected by Committee | | 2015 |

For the Nominating Committee: Christopher Fietz, Jennifer Hibbard, Pierrette Lavallee-Hoch, and Frances Schaink, Chair.
Board of Trustees

*Meredith Simon, Board President*

Your Board of Trustees wishes to highlight the following activities in which we were involved over this past Church year.

- Hiring our amazing new Director of Religious Education, Ashley Cole
- The development and acceptance by the Congregation of our new Purpose Statement
- The presentation of our four Bold Initiatives and working towards implementing them
- Continuing to move towards becoming a Program Church with its opportunities for increased activities and spiritual growth in our beloved community
- Hosting the Stampede Breakfast and the Panabaker Award dinner

And:

- Kudos to the organizers of the highly successful O Siem dinner and service auction
- A special thanks to our Music Director, Jane Perry, for the increase in number and quality of musical events
- Many thanks to our host committee organizing our upcoming CUC Annual General Meeting and Conference
- And a big thank you to every one of you in the congregation who have given of your
- Time, energy, and resources over this past year.

We extend a huge thank you to the program facilitators this year, without whom we could not offer such diversity! In alphabetical order they are: Duff Bond, Kathryn Burwash, Marie Collins, Maidie Couvillon, Rev. Debra Faulk, Sylvia Fenn, Mary Anna Louise Kovar, Neil Koven, Katherine Maas, Samaya Oakley, Sean Pulsifer, Susan Stratton, Martin Watson, Bev Webber, and Danielle Webber.

We also thank those who offer their time to coordinate regular programs, and our office staff Susan Bradt and Maria-Lynn Johnson.

Minister’s Report

*Rev. Debra Faulk*

What an amazing third year this has been! I feel truly settled now into the Unitarian Church of Calgary community and this city as well. While year one is often said to be the honeymoon; year two brings each other’s strengths and shortcomings to light; and in year three most ministries deal with some kind of crisis or conflict, ours has been rather than anything divisive, our ‘crisis’ was in fact an incredible opportunity to become a teaching congregation and welcome our first Intern Minister, Samaya Oakley.

This first year as a supervisor of an intern further reflected my new role as supervisor of all staff. This has required a shift of my workload and focus. We welcomed Ashley Cole as our new Director
of Religious Education and have seen incredible growth and revitalization of the program. Over half of the new members this year are from the RE program and those folks are quickly becoming involved. Shaun Pulsifer continues as Youth Program Coordinator and has been working with Ashley. Jane Perry, our Music Director, adds such a rich musical dimension to church life and it is such a pleasure to collaborate with her. The music program has blossomed under her leadership. The Office Administrator position has experienced a few transitions. Susan Bradt brought welcomed fresh perspectives to the position however left to return to school and we wish her every success. Maria-Lynn Johnson served in the position for a number of months though it wasn’t a good fit and we are grateful for her efforts and are on the verge of announcing an interim person to fill the position until June. Thanks also to Charles Mak (bookkeeper), Robert MacDonald (sexton), and our caretaking team coordinated by Halyna at Universal Cleaners with Maria and others onsite, for the behind-the-scenes tasks that keep us running smoothly.

Personally, this year has blessed me with my second grandchild – what a joy that is! I have settled into being a homeowner, so enjoying the neighbourhood, the short walk to the river and so much beauty. This truly feels like home, am settled and plan on staying.

I have been working with the Board of Trustees to continue building the infrastructure and cultural shifts for the vision of growth. We completed the Purpose Statement process, continue to enhance the Sunday Morning experience, shifted my position, changed the Church year, continue the transition to a more of a policy board, identified and begun to implement Bold Initiatives in support of the vision. There has been focus on welcome and integration of new folks and this appears to be effective with increased attendance and members as markers.

The Board’s common read for this year is Serving With Grace: Lay Leadership as a Spiritual Practice. This reflects a focus on building and strengthening volunteerism and leadership development. A number of initiatives are in the formation stage – more to come.

In looking forward to the coming year I will continue my focus on enhancing the Sunday morning experience, living out our Purpose, building a strong collaborative staff team, building the infrastructure for growth, and strengthening membership integration and involvement.

It is such an honour to serve this congregation and I thank each and every one of you for your contributions!

**Teaching & Projects:**

- Introduction to UU: assist with new UU orientation classes.
- Chalice Circle small group program continues. Many thanks to Lynn Nugent for holding this vision with me.
- New Opening Door curriculum created and implemented to give newer people a stronger foundation in UUism and this church in particular.
- Living a Compassionate Life study group
- Work with Team to bring new vision of an equitable Service Auction (HUGE KUDOS to Bev Webber, Joan Brown, Danielle Webber and Dean Kasner)

**Denominational Connections**

- Chair of the Administration Team of the Northern Lights Chalice Lighter program
• Planning for hosting the CUC ACM in May 2013
• In capacity as acting President of UU Minister of Canada (UUMOC), worked with Vyda NG, CUC Executive Director and Gary Groot, CUC Board president to make public statements on a number of issues.
• Engaged in the ongoing work of strengthening relations between CUC Board and UUMOC

Collegial Connections
• Completing term as Vice-president of UUMOC, nominated for the President position beginning in May, was acting president Jan – April to cover sabbatical
• Attended annual retreat (Montreal) and regional meetings (Saskatoon/Vancouver)
• Selected to UUMA Beyond the Call “Preaching and Worship” – two year professional development program began January 2013
• Attended the Institute for Excellence in Ministry
• Will take Leadership Training (in June) with the UUMA (UU Ministers Association)

Community Connections
• Leadership team of Calgary Metro Alliance for the Common Good (MACG), bringing together faith communities, labour, NGOs and business to work for justice in our city; attended advanced training in Seattle and now a facilitator
• Connected with Faith & Spirituality Centre at U of C, UU liaison for next year
• Intercultural Dialogue dinner and meeting with director from Toronto
• Attended Alberta Poverty Reduction daylong seminar
• Member of an interfaith women’s clergy group
• Will participate in my 4th Calgary Tower climb for Alberta Wilderness

In humble gratitude for the opportunity to serve - Namaste, Debra

-----------------------------------

Intern Minister’s Report

Samaya Oakley

It is with great pleasure that I write this Annual Report detailing the circumstances that brought about the opportunity for the Unitarian Church of Calgary to have its first intern. At the beginning of September 2012, my visa was denied to the US to begin an internship. Very quickly the offices of Ministerial Credentialing and the Office of Church Staff Finance at the Unitarian Universalist Association went into action and helped to create an internship for me here in this congregation. Within two weeks of receiving my notification the funding was in place and the Board of Trustees accepted the proposal to have me as an intern for the time period September 15, 2012 to June 15, 2013. I am forever grateful for the support and encouragement of your minister, Rev. Debra Faulk. Throughout my time as your intern minister, she has been a solid presence and mentor.

As the internship happened in record speed, I was deeply touched by the way in which congregational members sprang into action creating space for me in the life of the congregation. Quickly two house-sitting opportunities became available until we could find permanent lodging for
me. Thank you to Lynn and Lee Nugent and Maidie Couvillon and Neil Koven for opening their houses to me. Permanent lodging was found in a partial basement suite at Liz Blackstock’s in Country Hills. Special thanks also go to Bob McPherson for suggesting the library be moved into the Barker room to create an office for me. Dorothy and Dick Lloyd donated the furniture for the office.

An Internship committee was created chaired by Dorothy Lloyd. Members of the committee included Bob McPherson, Mike Greening, Bev Webber, and Lynn Nugent. Due to family reasons, Mike Greening stepped down from the committee in February of 2013. My deep gratitude goes to these five individuals for walking with me in my internship here. They helped to create a warm and welcoming space for me to ease into the life of the congregation.

It didn’t take me long to delve into the workings of the life of the congregation. I participated in the following events:

- Creating the format for the Cottage Meetings and facilitated two sessions;
- Participated in planning for the annual canvass;
- Co-facilitated twelve sessions of the Compassionate Living group with Kathryn Burwash that followed Karen Armstrong’s *Twelve Steps to a Compassionate Life*;
- Provided editing for the Opening Doors curriculum, and co-facilitated the four-week program with Marie Collins;
- Co-facilitated the Adult Our Whole Lives program with Bev Webber;
- Facilitated the history portion of a New U program in October;
- Coordinated and organized the congregation’s involvement in Alberta Children’s Hospital’s Adopt A Family program. For the year we adopted two families that the congregation provided an over abundance of gifts for over the Christmas season;
- I attended the Western Region Fall Gathering in Saskatoon
- Attended regular meetings of the following committees: Membership, Adult Religious Education, Social Justice, Church Services, Board meetings; Caring Team, and the Administrative Team;
- I participated in the Winter Solstice service coordinated by Brandis Purcell;
- I led the Blue Christmas service in December;
- I participated in the interview and hiring team for the new office administrator;
- I submitted my packet to the Ministerial Fellowship Committee in February 2013. The Intern Committee, through Bev Webber, organized a mock interview for me to help me prepare for my interview. Deep thanks go to Kenzie Love, Tove Engebretson, Gorham Hussey, Fay Giroux, Rev. Debra Faulk, and Rev. Karen Fraser-Gitlitz for sitting on the mock interview panel and providing such excellent feedback to me. My interview with the Committee in Boston on April 6th which resulted in me being welcomed into preliminary fellowship.
• One of the biggest projects I undertook was being the staff liaison person for the Elder Services Corps project initiated by Calgary Family Services. This was a project the church had applied for and was accepted into the program. The focus of the project in the congregation was to hold community conversations with seniors in the community about sexuality and aging. Our congregational liaison was Tove Engebretson, and together we worked with the Elder Services Corps representatives to come up with a format for the community conversations. Our initial representatives were Joan Poulin and Normand Bergeron. In December Normand suffered a stroke and withdrew from the program. Carol Northway joined us for a short period of time. The team decided to hold community conversations every two weeks on Wednesday afternoon at the church. They used film and music to engage in the conversation. The team also had a public showing of the movie GenSilent about gay, lesbian, bisexual and transgender seniors and their struggles to find welcoming long term care homes.

• I attended the Western and BC Ministers’ Retreat on Bowen Island, BC in March where the first part of the Whose Are Our Neighbour program was delivered.

• I helped to coordinate the screening of the movie Two Who Dared film premiere. The movie is about the remarkable story of Waitstill and Martha Sharp. Waitstill was a Unitarian minister who, along with Martha, boldly committed to a life-threatening mission in Europe to help save imperilled Jews and refugees at the onset of World War II.

It has been my honour to serve as your first Intern Minister this last year. I have been blessed to learn from a caring, committed group of people. My life has been blessed and enriched by my time with you.

Respectfully submitted by
Samaya Oakley,
Intern Minister

Administration Committee

Bob Willson, Eric Leavitt, Bob Pond, Mich Michell

Church Information Management System: We continue to use Power Church Plus as our membership database, events calendar, and financial system.

Rental Income: Our past church administrator Susan Bradt was responsible for initiating a review of our rental charges and procedures, which has helped, increase income from rentals.

Fundraising: We continue to review requests for fundraising initiatives. We are currently conducting a review of the fundraising proposal review process.
Network: We recently upgraded the visitors’ computer and added a donated laptop for projection and other uses. We purchased a licence for Survey Monkey for church use.

Fiscal Year: We are currently in the midst of changing our fiscal year from a calendar year to a church-based year. The current fiscal year is a short one to be followed by the first church year based fiscal year which will begin on August 1, 2013. This will mean that in future financial statements will be presented at the December Stewardship Meeting.

Administration Committee Mandate: A mandate is being developed for a proposed Finance Committee that would replace the Administration Committee. It is currently being reviewed and should be presented to the Board shortly.

Goals:

- Complete the review and institute a new mandate for a Financial Committee
- Complete the transition to the new church year.

Acknowledgements: The committee has consisted of John Michell, Eric Leavitt, Bob Pond, and Bob Willson. Derek Smith who has volunteered to be our new Treasurer will be joining the team.

We were also supported during the year by our Minister Debra Faulk, our Intern Minister Samaya Oakley and by Susan Bradt and Maria-Lynn Johnson, while they were church administrator. Although he is not a member of the committee Bob Spinney has continued to ably act as receiver of funds on Sundays and other special events, and Charles Mak continued as our bookkeeper.

We operated for the year without a chair of the committee. We are looking for volunteers for the Chair and committee members. We are a cohesive group that works together to support the Administrator and Treasurer.

Adult Religious Exploration Committee (ARE)

*Kathryn Burwash*

The ARE committee consists of Kathryn Burwash (co-chair), Rachel Collins (co-chair), Lynn Nugent, Martin Watson, Rev. Debra Faulk (ex-officio), and Samaya Oakley, intern minister (ex-officio).

The ARE Committee has a mandate to offer programming that builds relationships, and assists in lifelong learning in areas of ethics/values, comparative religion, theology, spirituality, intellectual challenge, life issues, diversity, inclusiveness, and creativity. We aim to provide programming that is uniquely Unitarian Universalist and is not accessible elsewhere. We welcome members, friends, and people from the wider community to participate.

This year, in addition to our regularly scheduled programs we supported and offered the following seven new programs (numbers attending):

- Two "Compassionate Life" groups (31)
- Opening Doors (8)
- Adult version of Our Whole Lives (OWL) (8)
Chalice Circles (21)
Greater Simplicity Group (6)

New ventures include: Ordering an online survey instrument to gather participant feedback on our program offerings with the cooperation of the Administration Committee.
Revising our terms of reference in light of our new mission statement.

---

**Canvass Committee**

*Eric Leavitt*

**To Boldly Go**

The committee for the 2013 Generosity Campaign consisted of Eric Leavitt, (Chair), Duff Bond, Donna Ontonio, John Collins, Marie Collins, Samaya Oakley, and Rev. Debra Faulk. Gorham Hussey and Carl Svoboda once again assisted with contacting members who are unable to attend church on a regular basis.

**Process**

The theme of this year's canvass was "To Boldly Go". The goal was to raise $188,000 in pledges, as determined by our preliminary 2013 budget. This goal represented about a 5% increase over our 2012 pledge total. Members of the Board were canvassed prior to the official start of the campaign.

This year we combined the Canvass with Cottage Meetings where the draft Purpose Statement was being presented and discussed. Pledge forms were also distributed at church and mailed out to those who had otherwise not received their pledge forms.

We called those people who had not returned their forms before the Council of Committee Meeting in late November.

**“To Boldly Go” Results**

This year's campaign was very successful. Our members and friends responded by pledging 4% more this year than during last year's campaign.

A total of about $186,000 has been pledged. While a bit short of our original target this represents a significant increase over the 2011 total. The 2011 total includes pledges received during the year.

The following table compares the totals raised with those of previous years. A more detailed comparison to last year is shown below.

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Pledges</td>
<td>116</td>
<td>123</td>
</tr>
<tr>
<td>Amount pledged</td>
<td>178,900</td>
<td>186,300</td>
</tr>
<tr>
<td>Average Pledge</td>
<td>1,543</td>
<td>1,540</td>
</tr>
<tr>
<td>Median Pledge</td>
<td>1,200</td>
<td>1,080</td>
</tr>
</tbody>
</table>
Changes in the Number of Pledge Units

The number of pledge units in 2013 compared to 2012 increased from 116 to 123. Here is a summary of the overall changes in pledges from 2012 to 2013.

<table>
<thead>
<tr>
<th>Changes in pledge numbers</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increased</td>
<td>42</td>
</tr>
<tr>
<td>Unchanged</td>
<td>48</td>
</tr>
<tr>
<td>Decreased but still pledges</td>
<td>12</td>
</tr>
<tr>
<td>Did not pledge this year</td>
<td>12</td>
</tr>
<tr>
<td>New pledge</td>
<td>10</td>
</tr>
<tr>
<td>Member pledge units</td>
<td>103</td>
</tr>
<tr>
<td>Friends pledge units</td>
<td>20</td>
</tr>
</tbody>
</table>

There were many reasons for decreased or zero pledges: decreased financial circumstances, death, moved away, or left the church.

Distribution of Pledges by amount

This chart shows the distribution of pledges by amount.

Church Services Committee

*Co-chairs: Corinna Nielson, Hendrik Schaink*

Committee members: Donna Ontonio, Kichiji Kabayama, Penney Kome, Bruce Godwin, Jamie Davison (minutes), Meredith Simon (Board Liaison)
Staff attending meetings: Rev Debra Faulk, Intern minister Samaya Oakley, Music Director Jane Perry, and RE Director Ashley Cole

**Purpose:** Focusing on Sunday Services and Special Services planning throughout the church year, Church Services Committee supports Ministers and lay Service Leaders in preparing and presenting services.

**Overview:** The 7 months church year of January through July 2013 saw Sunday services attendance counts regularly from 90 up, as high as 120. With both Rev Debra Faulk and Intern minister Samaya Oakley, minister-led services occupied the lion’s share of Sunday services and presented a refreshing variety in topics and approaches. Under the capable and enthusiastic guidance of Music Director Jane Perry, the enjoyment of live music at Sunday services, choir performances and special event concerts – with resulting added fundraising – delights the congregation. In the greater Calgary community, a reputation for musical excellence has reached new heights, leading to greater visibility of the Unitarian Church of Calgary.

**Audio-Visual Multimedia Expansion Project:**

At the Annual General Meeting of December 2012, the congregation enthusiastically endorsed a capital expenditure to add full multimedia capabilities to both Panabaker and Wickenden Halls. The committee, charged with planning the project, has drawn up these objectives:

- Services conducted in Panabaker can be live cast to Wickenden Hall and vice versa
- Independent multimedia performances in both halls are supported with ceiling-mounted video projectors, connection points for direct presenter hook-up;
- Sound-booth operated motorized screen, video camera in Panabaker Hall for video standard Hi-Def (1080p) and better;
- Audio expansion in Wickenden Hall to be of same hi-fi standard as Panabaker;
- Future options: video-conferences with UU congregations, stream services to UU fellowships, UU live web media.

Requests For Proposals are expected to be ready for consideration and discussion at the Annual General Meeting of May 5, 2013.

**Inviting Contributions:** The committee is actively seeking a new Recording Secretary and would welcome additional members. If this seems like too much of a commitment, we also have some easy volunteer positions available: ushers, to meet and greet; and Service Assistants, to prepare the dais before services. For more information, please see one of the Committee Chairs.
Committee on Shared Ministry (COSM)

_Danielle Webber_

Members: Bernie Amell and Danielle Webber (Co-Chairs), Diane Pask, Sharon Henderson with Mary Anna Louise Kovar, VP, as Board liaison, and Rev. Debra Faulk. This committee meets monthly, and additionally as needed.

COSM is the committee responsible for shared ministry and overall relational health of the congregation. This includes dealing with conflict using the current Conflict Resolution process. Over the past year the committee has been in discussion about expanding this to create a Covenant of Right Relations, a document/covenant that articulates how we agree to be with each other, for our congregation. This will help fulfill our new church Purpose Statement as a concrete way to welcome and deepen relationships. Congregational engagement in the process of creating the Covenant of Right Relations will include COSM offering a Sunday service to explain, give detailed examples, and ask for feedback on what the congregation would want to see in the development of this covenant.

We created the evaluation template for our Minister and will adapt it for an evaluation of the shared ministry of the whole church to be conducted next year.

Sharon Henderson will be leaving the committee in May, and we thank her so much for stepping in for the year. Mike Greening, who joined as committee choice last May, took a sabbatical in September, to help with the Internship Committee, and will not be rejoining us. Therefore, one new member will be proposed by the Nominating Committee, and elected by the congregation. The committee will also chose a new member.

Council of Committees

_Mary Anna Louise Kovar, Vice President, Board of Trustees, Chair_

The Council of Committees met four times this year. Thanks to all who were able to attend.

The May meeting was devoted mainly to entering events and meetings into the church calendar for the upcoming year.

The September meeting focused on discussion of changes to the fiscal year; review of committee mandates; feedback and suggestions regarding the proposed Mission/Vision Statement from a committee perspective.

The November meeting was devoted to budget concerns.

The March meeting included a discussion re communications in the church- Quest, E-News, Website- with a view to developing policies and guidelines for communications. Committees were asked to consider what should be included in these and what might be the priorities for the committees with regard to content.
Committees were also asked to consider and prioritize goals for the Board and congregation with attention to how to best fulfill the Mission/Vision Statement.

Due to fiscal year change, the April meeting was dedicated to review of the budget.

---

### Children & Youth Religious Exploration (CYRE)

*Marsha Haug*

We were pleased to welcome Ashley Cole as our new Director of Religious Education (DRE) in August 2012. Ashley brings a wonderful background in working with people of all ages and a strong commitment to social justice and our U.U. values to the position, along with great enthusiasm, energy, and a delightful personality. We feel very blessed to have her and look forward to continuing to work with her on strengthening and growing our programs for children, youth and families.

The CYRE Committee itself has been on hiatus for much of this reporting period, but the chairperson and others have provided informal support to Ashley as she has been familiarizing herself with the job and the church community. A meeting was held March 17, 2013 to revive the committee and set new goals. Current committee members include Marsha Haug (chairperson), Casey Currie, Michelle Gaudek, Jenny Godley, and Michelle Robinson. We invite anyone interested in Children & Youth Religious Education to join us!

Our children and youth have enjoyed the support of our many wonderful teachers and volunteers and the benefit of exposure to our excellent curricula. This year's theme has been *“Building Spiritual, Ethical and Moral Skills to Respond to Life’s Challenges as a Unitarian Universalist.”*

The 2012-2013 programs and leaders were as follows:

**Nursery (ages 0-2):** Childcare for babies and young children was provided every Sunday by our wonderful caregivers, who have included Ann Kyle, Donna Ontonio, Ev Dewar, Maggie Prior, Holly and Adam Shumate, Dawn Gaudek, Anitra Mamen, Patti Stephen, Marion McPherson, and Helen Backhouse. Special thanks to Holly Shumate, who served as a paid nursery worker throughout the spring, summer, and fall, ensuring that care was always available to our little ones.

**Preschool (ages 3-5):** For the first time in several years, we have had a regular weekly class for preschool age children. Many thanks to teachers Michelle Gaudek and Jenny Godley for leading this lively group. They have used the *Chalice Children* curriculum (see [http://books.google.ca/books/about/Chalice_Children.html?id=BPPNmp32M8EC&redir_esc=y](http://books.google.ca/books/about/Chalice_Children.html?id=BPPNmp32M8EC&redir_esc=y)), supplemented by their own creativity in lesson planning.

**YAKS (Younger-Aged Kids) Group (ages 5-8):** This year’s curriculum has been the *Tapestry of Faith “Wonderful Welcome”* (see [http://www.uua.org/re/tapestry/children/welcome/index.shtml](http://www.uua.org/re/tapestry/children/welcome/index.shtml)) program, teaching the children about intangible gifts and welcoming behaviors such as love, kindness, forgiveness, helping, mutual caring and acceptance. Marsha Haug has been the primary
teacher for this class, with frequent and much appreciated assistance from Michelle Robinson, Patti Stephen, and others.

**MAKS (Middle-Aged Kids) Group (ages 9-12):** The curriculum for this class has been the *Tapestry of Faith “Toolbox of Faith”* (see [http://www.uua.org/re/tapestry/children/toolbox/index.shtml](http://www.uua.org/re/tapestry/children/toolbox/index.shtml)) program, which invites participants to reflect on qualities of our Unitarian Universalist faith, such as integrity, courage and love, as tools they can use in living their lives and building their own faith. Many thanks to the dedicated and creative teaching team of Yani Prasatya and Casey Currie.

**Youth Group (ages 13-20):** Our Youth Group continues to benefit from the dedicated leadership of Youth Programs Coordinator Shaun Pulsifer and Youth Advisors Hazel Corcoran, Jocelyn Keith-Asante, and Jim Washbrook. The curriculum for this year has been the *Tapestry of Faith module Virtue Ethics: An Ethical Development Program for High School Youth* (see [http://www.uua.org/re/tapestry/youth/virtueethics/index.shtml](http://www.uua.org/re/tapestry/youth/virtueethics/index.shtml)) and through discussions, guest speakers, films and study guides, and other resources has delved into topics including war and peace, racism/diversity, and bullying. The group has also enjoyed a number of social activities such as movie nights. Youth Leadership Training has also been offered, and Youth Group members have volunteered in a number of capacities over the course of the year, including assisting the teachers and younger children during All Ages sessions and some fundraising activities.

**Registration and attendance:** Registration was collected differently than in previous years. This was in part because of the new DRE and in part because the old system of having separate visitor registrations and regular registrations was proving ineffective. Now everyone fills in the same form, and registration figures now include all who attend one or more times. Attendance figures represent weekly averages. The numbers below are distinguished by, first, how many in total are registered, and then, how many attend regularly. There are:

- **Nursery:** 5 registrations; 3 regular attendees.
- **Preschool:** 8 children registered: 4 who come regularly and 3 who come semi-regularly.
- **YAKS:** 13 children registered: 7 who come regularly and 3 who come semi-regularly.
- **MAKS:** 5 children registered; 3 who come regularly.
- **Youth:** 7 registered and 4 who come regularly.

In total there are 36 children and youth registered in the Church School this year with weekly attendance averaging between approximately 15-21 children and youth during the period of September through March. One other important thing to note is the sense of ‘open doors’ between the nursery, preschool, and YAKS classes. The children are building relationships outside of their own age groups, which really creates a spirit of community and multiple points of connection. It is a very positive energy in the R.E wing.

**Fundraising:** Also worth noting was the fundraising that happened in the September through March period. Below are the various R.E fundraisers and how much was raised. All but the Heifer International Canada fundraiser went to support various endeavours within the church.
Multi-Faith Calendars: $635
Christmas Cards: $397
Christmas Sale: $300
Inuksuks at Service Auction: $400
Heifer International Canada charitable donation: $380
**In total:** $2,112

**Professional Development and Denominational Involvement:** Our new DRE, Ashley Cole, has sought to deepen her knowledge and understanding of Unitarian Universalism by taking a number of courses and workshops, including the Introduction to Unitarian Universalism, the New UU course, and the Adult OWL (Our Whole Lives) sexuality education course, and attending the Western Region Fall Gathering in Saskatoon in October 2012. She is quickly emerging as a leader in religious education within Canada, having already co-facilitated a Grades 4-6 OWL Weekend in Edmonton, and will be spearheading the Young Fun Program and facilitating the Multigenerational “Pool” at the upcoming Canadian Unitarian Council Annual Conference and Meeting in May 2013.

**Our thanks:** Marsha Haug, who served as acting DRE from May through August 2012, would like to thank Meredith Simon, who served as our Board Liaison, the entire Board of Trustees, and Rev. Debra Faulk for their invaluable counsel, encouragement and support during this year of transition. Heartfelt thanks, too, to the Physical Plant Committee for the extensive renovations to the DRE office. It is now a beautiful, dry, warm, functional and inviting working space!

**And finally a note from Ashley Cole, DRE:** I would like to thank everyone in the CYRE committee, all the teachers, the nursery volunteers, the staff at UCC and the congregation as a whole. A special note of gratitude for all the start-up help from committee chair, Marsha Haug and Rev. Debra Faulk, without their help I would never have made it past the first month! I am so very thankful for all the support, advice, and guidance that have been offered me from the folks at UCC in my first year as DRE and I am very much looking forward to what is to come!

---

**Endowment Trust Fund (ETF)**

*Jane Ebbern*

The church’s Endowment Trust Fund has a mission to generate income to help finance the on-going operations of the local church in perpetuity. We are obligated to turn over to the church at least 90% of all trust fund net income

A total of $9438.84 will be paid to the UCC from the Trust Fund for 2012. The $9438.84 from investments this year is down from the exceptional $11541.86 earned last year, due to lower yields.

At the end of 2012, these investments of $257,023 were held as follows: 45.3% in preferred shares, 27.2% in common shares, 22% in a dividend mutual fund and 5% in cash. And the payment to the UCC will be made from this cash position.
In 2012 the Endowment Trust Fund received donations totalling only $795. Many thanks to all members and friends who contributed here. This compares to $2823 in 2011 donations, $3259 in 2010, and $1355 in 2009. We will continue to encourage members to consider bequests in their wills to the Endowment Trust Fund and to make gifts in memory of or in celebration of people and events. All donors, if they wish, will be publicized on our Honour Roll in the Barker Room where we pay tribute to past donors and bequests to the ETF.

At the end of 2012, the total equity in the ETF was $247,566. Of this amount, $200,120 consists of individual donations since its inception in 1982. The remainder is the 10% investment income retained annually, as permitted under the rules of the Fund.

Since 1982 the Fund has earned accumulated interest income from investments of $246,058 of which $199,262 has been returned to the UCC to help finance the operating budget.

Please note that we have changed the fiscal year of the ETF to the new UCC financial year of August 1-July 31, starting January 1, 2013. This will require a January 1 - July 31, 2013 shortened reporting period and thereafter an August 1-July 31 reporting period.

The current Trustees and their positions are:
Jane Ebbern – Chair
Derek Smith – Treasurer
Pat Jessop – Secretary
Michael Colwill – Trustee

Many thanks to my trustees, particularly Pat Jessop who has been the ETF secretary over many years. Pat has now asked to step down as Secretary and Trustee and we will be seeing a replacement for her. I have really appreciated her contribution and thank her so much for her time and input here.

We are now looking for two individuals to join our roster of trustees, to have the 5 trustees allowed.

Many thanks also to the Unitarian Church of Calgary, its members and friends for their continued support of the Endowment Trust Fund. I look to further efforts together in 2013.

---

**Green Sanctuary Committee**

*Carl Svoboda*

Green Sanctuary committee members are Bernie Amell and Carl Svoboda (co-chairs), Susan Stratton, John Backhouse, Gorham Hussey, Jack Paulsen, O. J. Zawalsky, Kimberly King, Greg Davies, and Bob McPherson.

The Green Sanctuary committee received a grant from Alberta Community Spirit in the amount of $8700 for the period May 1, 2012-April 30, 2013. This was the third year we have received such a grant, thanks to the efforts of Jane Ebbern. The grant was for the purposes of subsidizing our public
presentations on environmental issues and funding a portable tool trailer, which will be administered by Permaculture Guild and available for community gardens.

The committee presented thirteen events this year, in conjunction with our co-sponsors the Arusha Centre, the Calgary Horticultural Society, and the Permaculture Guild. These included film and pizza nights, speaker presentations, and potluck dinners. The highlights were the 150 km dinner in September, featuring local producers, which had a sell-out attendance of 140, and a program featuring ecofeminist and permaculture activist Starhawk, which had to be moved to a larger venue because of demand.

The community garden on church premises is administered by the committee. All sixteen beds were utilized this year. Eleven were taken by church members and one was donated for use by students at Balmoral school. Rental for the beds is $40/year, and those interested in having a bed this summer should talk to Sheila Ward. The newly developed common area bed was farmed by Gorham Hussey and O. J. Zawalsky and produced over 400 servings of vegetables for the food bank.

The committee conducted a church service on January 27 with the theme, “From Fossil Fuels to Alternative Energy Sources”.

The committee has pledged $1000 from surplus (non-grant) funds toward the greening of our church building. As a first step, energy-efficient LED bulbs have been installed in the fixtures in Wickenden hall. Many thanks to Bernie Amell for championing this initiative.

The committee has applied for another Community Spirit grant for the coming year, but this is in doubt because of provincial budget cuts. However, we expect to be offering a similar program of events. Thanks to all who participated in the committee this year, and especially to Corinna Nielson, who has greatly improved the publicity for our events.

---

**History and Archives Committee**

*Loretta Biasutti (Chair)*

History and Archives Committee

Members: Loretta Biasutti (Chair), Jim Bowman (Archivist), Helen Backhouse, Frances Schaink

Board Liaison: John Michell

The History and Archives Committee serves to ensure that a continuing record of the history of the Unitarian Church of Calgary is maintained. Historical information is used to guide the work of church committees, to provide an interesting record of past events and activities, to promote awareness of our church and congregational history, and to provide a record for possible future study by historians.

Activities of the committee in the past year:
• The donated William Irvine materials were reviewed under the leadership of Jim Bowman, and materials sent to the Glenbow Archives (available for public study as “William Irvine fonds”).

• Minister photos displayed in the Barker Room were re-framed for consistency of appearance.

• The committee reviewed the Church’s newly-approved Statement of Purpose to determine our role in supporting the statement.

• We have offered assistance to the Canadian Unitarian and Universalist Historical Society (CUUHS), when they hold their annual meeting and lecture in Calgary at the Canadian Unitarian Council (CUC) Annual Conference and Meeting in May 2013.

• The committee contributed articles to the Quest for four editions in the past year.

Our tasks in the coming year will be to continue collecting materials for updating of our scrapbooks and historical materials, and to prepare a display of scrapbook materials in conjunction with the 20th anniversary of the Church’s offering of sanctuary to Mauricio Romero. We also intend to begin investigation towards procedures for archiving of digital materials.

There are currently 5.5 meters of archived material stored at the Glenbow Museum, for which storage we have made a contribution of $220. As well, minutes of each committee form a part of the Archives that are kept at the Church for 5 years, as a resource to committees on their past activities and decisions taken.

---

**Hospitality Annual Report**

*Chair: Eric Leavitt*

Members: Marsha Haug, Eric Leavitt, Margaret McCrae, Dean Kasner, Karyn Stinson, and Donna Ontonio.

Hospitality has had a successful year, thanks to the many volunteers who assisted with the weekly coffee duties and helped with setup and clean-up after lunches and dinners.

The Christmas and Thanksgiving dinners were both a great success this past year with lots of members and friends attending. Special thanks to Rebekah Mobley-Kasner, Dean Kasner, and Danielle Webber for hosting the Christmas Potluck.

Sunday Service attendance has continued to increase. Marsha expresses her appreciation to the many people who have stepped up to assist with coffee time; many of them are regulars during the year.
Internship Committee

Lynn Nugent

Members: Dorothy Lloyd (Chair), Lynn Nugent, Bev Webber, Bob McPherson, Mike Greening (until February 2013)

The Committee was struck in September 2012 to support and assist our intern minister, Samaya Oakley. Our primary goal was to “assist intern to develop and hone the performance of professional skills of ministry”. Our committee members have also learned and grown from our association with Samaya. Our committee met monthly. At each meeting, Samaya provided us with a report on progress made in meeting her learning objectives, her activities in the church, committee outreach, and her observations of our church community dynamics. We participated in the mid-term evaluation process, including providing an opportunity for the congregation to give feedback on a service led by Samaya. Bev Webber organized a mock-interview to help Samaya prepare for her interview with the Ministerial Fellowship Committee. We aided her in procuring an airline ticket to Boston for her interview. Samaya achieved the highest rating given by the Ministerial Fellowship Committee. Congratulations! We are organizing a farewell party to take place June 9. It has been a great privilege to work with Samaya Oakley.

Lay Chaplaincy Committee

Ev Dewar, Chair

Voting Members: Ev Dewar (Chair), Jeff Gruttz, Greg O’Neill (until August 2012).

Non-Voting Members: Kathryn Burwash (Lay Chaplain), Carl Svoboda (Lay Chaplain), Rev. Debra Faulk (Minister), Samaya Oakley (Intern Minister)

Board Liaison: Meredith Simon

The Lay Chaplaincy Committee continues to support its two Lay Chaplains in their role of performing meaningful rites of passage. The installation ceremony for Kathryn Burwash was held in May 2012, although both she and Carl Svoboda are serving in their second year as Lay Chaplains.

This year our Lay Chaplains conducted 4 weddings, and 1 memorial service.

Committee projects and accomplishments this year include implementation of client evaluations for services performed, and improvements to the internal Lay Chaplain and Lay Chaplaincy Committee evaluations processes.

One of the challenges the Lay Chaplaincy Committee has faced is in the area of promotion of Lay Chaplain services. We feel that Lay Chaplains have much to offer the wider community as well as a
mechanism to introduce prospective new members to the Unitarian Church. The Lay Chaplaincy will continue to investigate options to increase community awareness of our services.

Greg O’Neill resigned from the Committee in 2012. On behalf of the Committee, I would like to thank Greg for his contribution to the Lay Chaplain program over the past 2½ years.

---

**Membership Committee**

*Leslie Buckle, Chair*

The Membership Committee is made up of Duff Bond, Barbara Lane, Mary Jane Hussey, and Leslie Buckle, Chair. Debra and Samaya attend our meetings as well. Meredith Simon is our Board liaison.

**Introduction to Unitarian Universalism Workshops**

This year, the Committee sponsored four such workshops. A total of 20 people attended this past year, and had the opportunity to learn about the history of Unitarian Universalism and of our church, to ask questions, and to discover the various programs and opportunities for involvement at the church. The workshops were facilitated by Mary Jane Hussey and Debra Faulk. A snack or meal is always included to provide an informal opportunity for people to get to know each other, and babysitting is provided.

**Opening Doors**

A curriculum development team was formed to create a course for new members. The team consisted of Marie Collins, Carol Blyth, Eleanor Gallant, Leslie Buckle, Debra Faulk and Samaya Oakley. We adapted The New UU curriculum from the UUA’s Tapestry of Faith series and called our course *Opening Doors*. A successful pilot was offered in February-March, 2013, facilitated by Marie and Samaya. We are planning to offer the course on a regular basis as part of the adult programs at the Church.

**New Members**

This year, we had 16 new members. Two new member recognition ceremonies were held at services to welcome the new members into our community.

**Membership Procedures**

A big accomplishment this year was for us to review and formalize all the procedures related to membership, from the first time a visitor signs the guest book through applying as a member or friend, to following up on people we haven’t seen for a while. This should facilitate coordination among all the parties involved and that ensure that no one falls through the cracks, as well as that our records are up to date.

**Sunday Welcoming**

Barbara Lane has managed the Welcome Table each Sunday, ensuring that there are volunteer welcomers and information available. Mary Jane Hussey coordinated our roving welcomers
program, where volunteers greet newcomers, answer questions and especially attend to introducing newcomers to members, both before and after the service.

Barbara and Duff Bond have taken care of updating the various information pamphlets for newcomers.

---

**Music Director’s Report**

*Jane Perry*

**Prelude.** At the time of writing, I am completing my second season as this church’s Music Director. It has been a year of deepening connections, growing our choir communities, and working to increase the congregation’s confidence in and excitement about the musical offerings here. I am excited about being the music coordinator at the 2013 CUC Annual Conference and Meeting here in Calgary on the May long weekend. It will give me the opportunity to conduct the ACM choir, co-create the Saturday-evening Hootenanny, and facilitate the Music Diversity Pool, one of six main workshops happening at the conference. I look forward to welcoming my Ontario friends, former choristers and colleagues to Calgary.

**Choirs**

**UUphonia.** This season, UUphonia has increased its choral ranks from twenty-five singers to nearly forty --- a huge growth spurt for us, and one that we are able to support through our twin emphases on caring community and musical development. After a re-jigging of the Sunday-morning schedule to accommodate the surprise gift that is our wonderful intern minister Samaya Oakley, the choir sang every fourth service from September through January, and then every second service from February through June. UUphonia participated in three musician-focused “Spirituality of...” services, including one about Joni Mitchell (November), Susan Aglukark (January) and Neil Young (coming up in May). UUphonia performed at an October 2012 choral concert down the street at Wild Rose United Church, helping that congregation to celebrate its fifth anniversary as an Affirming Congregation (welcoming the GLBTQ community). UUphonia also cheerfully lent its choral voice to the superbly successful January 2013 Service Auction at our church. I would like to thank all of the new and returning singers for working hard this year and creating such a wonderful community every Thursday night at rehearsal.

**Multigenerational Choir.** Our all-ages and all-stages church choir is in the midst of its second superb season. Our numbers are growing in all generational ranges! We sang at Sunday morning services on Sunday October 28 and Sunday February 10. We will also sing at the Mothers’ Day Sunday service on May 12. For the second year in a row, the Multigenerational Choir will sing at the Saturday-evening Cabaret performance, this year with a rendition of Raffi’s “Baby Beluga”.

**Sunday-morning service music.**
In my capacity as Music Director, I have played the piano (hymns and incidental music) for every church service from September 1, 2012 through to the present, with the exception of two Sundays over the winter holiday break. As previously mentioned, UUphonia and the Multigenerational Choir provided / will provide choral music on many occasions.

Musical guest soloists this church year included cellist Tom Mirhady, recorder player Alan Jessop, vocal soloists Hendrik Schaink, Penney Kome, and Corinna Nielson, multitalented musician Moksha Dragonwing with his musical friends, guest choir Edmonton Vocal Minority (conducted by Paula Roberts) and the *a cappella* group known as TriUU --- Leslie Buckle, Ev Dewar and Brandis Purcell. We also heard all three of our resident choirs: Vocal Latitudes (with conductor Frank Rackow and pianist Michael McKiel), One Voice Chorus (with conductor Jane Perry), and the Calgary Renaissance Singers and Players (with conductor Jane Perry.)

**Piano maintenance.** Our two pianos have received regular maintenance this year from piano technician Annie Phillips.

**Fundraising concerts.** I offer warm thanks to the cheerful and increasingly experienced volunteer teams who support our musical offerings.

*UU Coffee House*, featuring TriUU and the Irascible Yodelling Cowboys. Saturday, September 29, 2012 at 7:30pm.


*Blow, Thou Winter Wind*, featuring UUphonia and special musical guest Calgary Early Music Society. Friday, December 15, 2012 at 7:30pm.


*Jazz with Jane and Friends*, featuring saxophonist Frank Rackow with the BarberEllas, Calgary Renaissance Singers and Players, Quintessential, and One Voice Chorus vocal soloist Peter Cameron. This was a fundraiser for the Music Diversity Pool at the upcoming Annual Conference and Meeting of the Canadian Unitarian Council in Calgary.

**Cabaret 2013.** At the time of writing, “Our Blue Planet” is only days away: Friday April 12 and Saturday April 13 at 7pm both nights. Stage manager Erin James both smiles and shakes her head as she decides how to get this much larger group of choristers on and off the stage --- what a wonderful challenge to have! UUphonia singers will provide the lion’s share of the Cabaret musical entertainment, and we are fortunate to have Dave Bradt, Greg O’Neill, Spencer Shumate, Cora Castle and Moksha Dragonwing filling out the roster of performers. The irrepressible Sheila Ward returns as our Master of Ceremonies. A complete list of concert volunteers is in the Cabaret printed program in the Music Director’s office. Thanks to all of our singing and non-singing volunteers --- the show could not go on without your able assistance and creative energy!

**Our “resident” choirs.** As a church community, we continue to play the happy host to three community choirs. The church allows these groups to use its worship space for their weekly rehearsals, in exchange for a monthly rental fee and an agreement to sing at church services and events two or three times each year. Here is a list of our resident choirs and their rehearsal nights:
*Monday evenings: **One Voice Chorus.** OVC is now in its second year as a choir for GLBTQ folks and straight allies, and its first full concert season. The choir has recently grown to thirty-two singers, a large jump from the seventeen choristers mentioned in last year’s report.

*Tuesday evenings: **Vocal Latitudes.** This world-music choir has called the Unitarian Church of Calgary home since the ensemble’s founding in 2005. Frank Rackow conducts the group, with Michael McKiel assisting at the piano. There are currently twenty-two singers in the choir.

*Wednesday evenings: **Calgary Renaissance Singers and Players.** This is CRSP’s first full season of rehearsals at the Unitarian Church of Calgary. CRSP currently has twenty-one singers.

---

**Physical Plant Committee**

*Ottmar Hoch (chair)*

**Members**

Dick Wilson  
Jeff Gruttz  
Bob McPherson  
Alex Schumacher  
Raymond Giroux  
Michael Colwill  
Grant Fischer  
Christopher Fietz  
Rob McMillen  
Bob Pond  
Peter Riches  
Daryl Bast  
Emma Russell

**Operation**

The committee holds pre-scheduled, monthly work bees, which occasionally incorporate a meeting during the provided-lunch break. Individual members or small teams often work on projects between work bees as the need arises. A wide range of technical expertise or lack thereof exists among committee members and there is a warm welcome and help for all.

The PPC enjoys by far the largest budget of any church committee, covering, as it does, all aspects of operation and maintenance of the physical plant of the church.

During the past year we lost the contributions of Peter Riches whose input has been and will be missed. We did gain one new member, Emma Russell, whose contribution has been very welcome. And when we needed extra help, Eric Leavitt put in a huge effort and Patrick Sweet helped a lot too.

**Major Items**

- Not too many major items done this year, so we didn't spend a huge amount of money. Things needed doing, we just didn't get them all done.

- The DRE office tile flooring was stripped and replaced with laminate, and the SW portion of the drywall was taken out and the concrete wall sealed of all water leaks. The drywall was replaced and the office repainted, and new lights installed.

- The 16th Avenue door was repaired several times, with a major overhaul to replace rotten boards finally getting it working properly.
• The barge boards on the faces of the roof peaks were metal clad. The 16th Ave. Panabaker window wood was metal clad, as were the green trim boards above that window.

• Replaced the front entrance carpet (and removed the many, many floor squeaks there)

• The nursery washroom floor and sink plumbing were replaced.

• The wheelchair ramp to 2nd Street was installed by Green Sanctuary and finished by the City.

Minor Items

In addition to the regular, repetitive items that keep at least one person busy every month in the year, there were a myriad of “fixit” and upgrade projects completed such as:

Chair repairs   Improved lighting   Install main entrance motion sensor light
Door adjustments and re-adjustments & weather stripping   Repair damage from renters
Rugs screwed in place   Fix water leaks in kitchen   Replace burnt-out emergency lights and batteries
Maintain roof vent fans   Fix Wickenden curtains repeatedly   Move Panabaker projector screen
Clean gravel out of the school’s yard drain near Wickenden north wall.   Replace burnt out lights.
Many painting touch-ups and re-paints.   New electrical circuits installed
Install sound cable to Wickenden kitchen   Replace furnace filters.
Move Bob McPherson Library to Barker room.   Fix bent/broken folding tables
Replace broken/dirty ceiling tiles in basement   Mould testing of Wickenden basement – OK for now.
Vacuum water from basement carpets after flooding from heavy rains
Remove rotten drywall & boards from Room #8 storeroom after repeated water flooding
Re-attach fallen ceiling tiles in nursery.
Purpose Statement Process and Refining Team

Ann Kyle, Chair

During 2011-2012, the Unitarian Church of Calgary embarked on a process to rewrite its Purpose (Mission) Statement. The previous mission statement read as follows:

*The Unitarian Church of Calgary cultivates a welcoming, caring community. In our religious exploration, we encourage spiritual, intellectual and ethical growth for all. We speak and act for social and environmental justice. In our shared ministry, we serve each other, Calgary and the wider world.*

**Time-Line of Process**

- **October 2011** – A congregational workshop was held with Rev. Robert Latham, author of *Beyond Church Folly Lane*, on moving from a pastoral to program church. The need for a new mission/purpose statement was strongly emphasized.

- **November 2011** - The Board of Trustees called for applications for the Process Team – the group responsible for overseeing the development of the statement from beginning to end.

- **December 2011** – The core Process Team was formed (Ann Kyle, Gorham Hussey, Katherine Maas, Alex Schumacher, Debra Faulk).

- **January 2012** – The Board and Process Team met with Rev. Antonia Won, our CUC resource person for congregational development, for brainstorming sessions.

- **February 2012** – The Process Team held a retreat. The Team agreed to follow a modified version of Robert Latham’s model for creating a mission/purpose statement. Kenzie Love joined the Team.

- **April 2012** – A congregational workshop with Rev. Antonia Won held on April 29. The end product was a set of summary statements that the attendees felt should be incorporated into the new purpose statement. The main statements were:
  - Nurture spiritual and philosophical growth,
  - Inspire to live with purpose,
  - Cultivate a compassionate and diverse community of all generations,
  - Beacon for personal and community transformation,
  - Build a just and sustainable world,
  - Thoughtful, loving, joyful heart, mind, spirit, and
  - Living compassion and love

- **May 2012** – The Process Team called for applicants for the Refining Team, those responsible for writing the new statement, and this team was formed (Ann Kyle, Kenzie Love, Susan Stratton, and Rebekah Mobley-Kasner). They developed a set of criteria for the statement. Danielle Webber joined the Process Team.
• June 2012 – The Refining Team wrote the first draft of the purpose statement. The statement along with a detailed rationale was published in the summer Quest and on our website.

• August 2012 – The Process Team and Canvass Team began discussing the idea of organizing a series of cottage meetings (dessert parties) in the fall for the dual purpose of collecting feedback on the draft statement and collecting pledges for the annual canvass drive. Samaya Oakley, Intern Minister, joined the Process Team.

• October 2012 – Eight cottage meetings were held: five in private homes, two at the church, and one with the youth.

• November 2012 – The Refining Team reviewed and summarized feedback from the cottage meetings, the Purpose Statement Blog, emails, and a doodle poster. The second draft of the purpose statement was created and released by E-News, a poster, and on our website. A feedback session on the second draft was held on November 25 at the church.

• December 2012 – The second draft of purpose statement was accepted by near-unanimous vote at the congregational meeting on December 2, 2012.

• January 2013 – The Process Team made recommendations for promoting the new Purpose Statement. An article was published in the Canadian Unitarian, an information page was created for the church website (http://unitarianscalgary.org/readmore/), and posters of the statement were mounted in the church (at the church entrance, in the Board Room, and in Wickenden Hall).

• February 2013 – The Process and Refining Teams went out for a celebratory brunch at the Danish Canadian Club to officially wrap up their responsibilities.

Criteria Developed by the Refining Team

1. The statement must be short and easy to remember, use active language, and help the Board of Trustees, committees, and teams of the church direct their planning and energy and evaluate their success.

2. The statement must incorporate the main ideas developed at the April 29, 2012 Congregational Purpose Workshop (see Time-Line of Process above).

3. The statement should incorporate the four background or context elements recommended in Rev. Robert Latham’s book, Beyond Church Folly Lane: identity of people, source of authority, posture towards truth, and means of fulfillment.

First Draft

Guided by Unitarian Universalist principles and sources, we come together as the Unitarian Church of Calgary to grow in wisdom, deepen relationships, and act for a just and sustainable world.

Feedback collected mostly from cottage meetings, but also from the “doodle poster,” blog, and emails to the Process Team.
Summary of Feedback on First Draft

Feedback collected mostly from cottage meetings, but also from the “doodle poster,” blog, and emails to the Process Team.

In general, acceptance of the draft statement was surprisingly enthusiastic, especially from church leadership. People understood the contextual framing of the introductory phrases and the progression from “me” to “we” to “all” in the last three phrases. They appreciated that the statement was simple and easily recited and remembered. However, there were recommendations for the next revision as follows (in order of frequency of mention).

1. Should include the idea of forming new relationships as well as deepening existing relationships, include the idea of welcoming
2. Should have more “heart” in its language - reference to joy, love, compassion
3. Some people felt that the introductory statement "Guided by UU principles and sources" is boring or unnecessary and some wished for a warmer opening phrase - however, others loved the reference to the principles
4. Should specifically mention inclusiveness and diversity

Second Draft

*We come together in beloved community, guided by our Unitarian Universalist principles and sources, to grow in wisdom, welcome and deepen relationships, and act for a just and sustainable world.*

Feedback was collected at a meeting at the church on November 25 and by email.

Congregational Meeting

At the congregational meeting on December 2, 2012, Ann Kyle proposed adoption of the second draft of the Purpose Statement. An amendment to removed “welcome and” was defeated.

The second draft of the Purpose Statement was adopted by a near-unanimous vote.

For a detailed “unpacking” of the words of the statement, please see:

http://unitarianscalgary.org/readmore/

Retreat Team

*Katherine Maas, Chair*

Attendance at the 2013 retreat: 32 people

Workshops offered:

- Seated meditation
- Walking meditation
- Enneagram
- Men's spirituality
- Women's spirituality
- Zen drawing

**Evaluations:** Feedback was generally quite positive for the workshops and for the retreat overall. Some participants advocated strongly for including more humanist content. As well, in January, some parents of youth lobbied to open registration to youth, but we were unable to do that on such short notice. We recommend it be considered for next year and we would like to recruit a new team member with ties to that community, to help us realize this. We offered fewer workshops than usual this year, and for the first time most workshops were NOT offered concurrently with others. Most feedback on this was positive.

**Budget:** The retreat continues to be self-financing. This year we had a profit of $376. When we include this with accumulated surpluses from previous years, we will have enough cash to pay the deposit on Kamp Kiwanis for next year.

**Retreat team:** For the past year, the retreat team has consisted of Katherine Maas, Roberta Clair, Sarah Knowling, Duff Bond, and Carl Svoboda. We continue to function smoothly by assigning specific responsibilities to each team member. We meet monthly except for May, July, and August, for 60-90 minutes. Between meetings team members continue to work as needed on their areas of responsibility.

With the departure of Katherine and Roberta for Victoria at the end of April, the team needs new members. Susan Stratton agreed to join us for one year and Danielle Webber may become involved if her divinity studies permit; for the time being we are just copying her on email communications. We have tried to recruit one new member with ties to the humanist community as well as someone with children in the youth category (some of whom have expressed interest in opening the retreat to youth), but so far without success.

---

**Social Justice Committee**

_\textit{O. J. Zawalsky and Doug Engh}\_

- In September we and many other UU showed our rainbow banner and signs in the annual Gay Pride Parade.

- Bob McPherson is our Champion for the AWA Climb for the Wilderness held April 20\textsuperscript{th}.

- Bruce Godwin is our UU-UNO liaison as well as our rep for Homelessness issues.

- Bob McPherson and 8-10 others do clean-ups for Inn from the Cold at Knox United Church, the first Monday morning during winter months.
• This committee is working on branching out to partnership with other Social Justice Organizations including a couple of examples such as Council of Canadians and Project Ploughshares.

• We became a Congregational Chapter of CUSJ on April 15, 2013. Members are looking forward to the CUSJ Annual Meeting in Calgary on May 20, 2013.

• The William Irvine Award was presented to Dr. David Swann as part of the church service on April 7.

• Letters were sent to our Premier, the Energy Minister and MLAs re: getting rid of coal-fired power plants in Alberta.

• We hosted a film night Two Who Dared Two Who Dared: The Sharps’ War on April 19th.

• Doug Engh is our Champion for Chinook Winds for Change states

A much appreciated note of thanks to the 19 individuals and families (inside and outside the Church) who are supporting Chinook Winds for Change, a KIVA a micro lending project, via the Unitarian Church of Calgary. We will give you some background. In the last two plus years, Chinook Winds for Change has provided 123 entrepreneurial loans to individuals, co-ops, and groups in 24 different countries out of the 64 where KIVA operates. The Chinook Winds for Change have had a 400% return on loans. All money repaid is reinvested less $12.00 of interest a year, which we give to KIVA as it is operated by volunteers.

I would suggest that micro-lending via the Chinook Winds for Change is a huge opportunity to help people in need in many parts of the World in an extremely positive way. If you are interested in supporting KIVA emotionally and with a small donation (via the Chinook Winds for Change) please feel free to contact the present coordinator, Doug Engh. He can be reached at: doug.Engh@gmail.com or 403-702-3724.

Annual Reports collected by Church Administrator Maria-Lynn Johnson and formatted by Mich Michell