

2017-18 Budget Worksheet	2015-16 Budget	2015-16 Actual	2016-17 Budget	2016-17 Projected Actual	2017-18 Proposed Budget
Surplus/Deficit	(7,748)	2,650	537	1,156	(559)

**Summary Page**

Number of members for CUC fee.	168	161	165	161	167
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<b>Income</b>						
13	Donations	207,500	195,516	196,500	211,800	210,000
14	Fundraising	30,000	24,449	29,100	28,723	29,200
15	Other Income	12,200	14,975	9,000	8,094	10,000
16	Rents & User Fees	31,000	39,562	38,300	34,300	36,300
17	<b>Total Income</b>	<b>280,700</b>	<b>274,502</b>	<b>272,900</b>	<b>282,917</b>	<b>285,500</b>

<b>20 Budgeted Operating Expenses — Primary Services</b>						
21	Administration	34,392	34,692	33,048	33,548	34,546
22	Stewardship	500	877	500	500	500
23	Denominational Affairs	15,792	15,206	13,510	14,926	15,865
25	Cost of Ministry	85,721	85,986	87,124	87,024	93,350
26	Ministerial Search and Sabbatical	-	1,511	-	3,000	500
27	Intern Minister	5,800	5,995	-	-	-
28	Physical Plant	60,923	48,313	56,207	61,907	49,900
29	Children and Youth Religious Explorati	40,052	38,209	38,628	38,860	43,563

<b>30</b>	<b>Total Primary Services</b>	<b>243,180</b>	<b>230,789</b>	<b>229,017</b>	<b>239,765</b>	<b>238,224</b>
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<b>Operating Expenses — Programs and Committees</b>						
31	Board of Trustees	1,300	6,116	700	700	300
32	Church Services	37,443	33,352	37,571	36,021	41,860
33	Lay Chaplaincy	400	300	400	600	600
34	History and Archives	350	250	450	450	450
35	Membership	735	267	325	325	325
36	Communications	1,100	410	700	700	700
37	Caring Community	1,750	43	1,750	1,750	1,750
38	Committee on Ministry	100	-	-	-	100
39	Social Justice	290	173	450	450	450
40	Hospitality Committee	1,000	152	500	200	500
41	Adult Religious Exploration	800	-	500	800	800
42	Green Sanctuary	-	-	-	-	-
43	<b>Programs and Committees Expenses</b>	<b>45,268</b>	<b>41,063</b>	<b>43,346</b>	<b>41,996</b>	<b>47,835</b>
44	<b>Total Expenses</b>	<b>288,448</b>	<b>271,852</b>	<b>272,363</b>	<b>281,761</b>	<b>286,059</b>
45	<b>Surplus (Deficit) before Equity chang</b>	<b>(7,748)</b>	<b>2,650</b>	<b>537</b>	<b>1,156</b>	<b>(559)</b>
46	Sound System			-		
47	<b>Surplus (Deficit) after Equity changes</b>	<b>(7,748)</b>	<b>2,650</b>	<b>537</b>	<b>1,156</b>	<b>(559)</b>

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Surplus/Deficit	(7,748)	2,650	537	1,156	(559)
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<b>Restricted Funds</b>					
		2,016	2,016	2,017	2017 P A
	Unrestricted Equity		44,388	44,925	45,544
61a	Admin Equipment		-		
61b	Calgary Unitarian Community Foundation		49		
61c	Chaplain's Conference Fund		1,215		
61d	Choir Directors Conference Fund		552		
61f	Green Sanctuary		6,964		
61h	Long Term Building Maintenance		16,841		21,841
61i	Refugee Fund		71,706		
61j	Ministerial Sabbatical Fund				
61k	Ministerial Search				3,000
61l	Minister's Discretionary Fund		4,580		
61o	Horticultural Therapy Project		6,113		
61p	Senior Youth Fund		2,706		
61t	Siksika Fund		6,524		
61u	Young Adult Fund		480		
61v	Total in Restricted Funds		117,730		
61w	Net Change in Restricted Funds		28,628		

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<b>Operating Income</b>						
<b>13a</b>	<b>Donations</b>					
13b	Donations, Identified	203,000	181,366	181,200	197,000	202,000
13c	Special Donations		8,300	9,800	9,800	2,500
13d	Unidentified	4,000	4,299	4,000	4,000	4,000
13e	Invitation to Donate	500	1,551	1,500	1,000	1,500
<b>13f</b>	<b>Total Donations</b>	<b>207,500</b>	<b>195,516</b>	<b>196,500</b>	<b>211,800</b>	<b>210,000</b>

<b>14a Fundraising</b>						
14b	New Fundraising Initiatives					
14c	Christmas Cake Sale	3,100	2,971	3,100	2,982	3,100
14d	Service Auction	7,500	-	6,000	7,300	7,500
14e	Other Fundraising	5,000	6,146	4,000	4,841	5,000
14e	Coop Gift Cards	5,500	8,434	9,000	5,600	5,600
14e	Cabaret	4,900	2,723	3,000	3,000	3,000
14e	Hospitality Functions	4,000	4,175	4,000	5,000	5,000
14e	<b>Total Fundraising</b>	<b>30,000</b>	<b>24,449</b>	<b>29,100</b>	<b>28,723</b>	<b>29,200</b>

<b>15a Other Income</b>						
15b	Interest — Bank	1,200	2,276	1,000	2,000	2,000
15c	Interest — Endowment	11,000	12,699	8,000	6,094	8,000
15e	Other			-	-	-
15f	Grants (Sharing our Faith and Intern Minister)			-	-	-
<b>15g</b>	<b>Total Other Income</b>	<b>12,200</b>	<b>14,975</b>	<b>9,000</b>	<b>8,094</b>	<b>10,000</b>

<b>16a Rents &amp; User Fees</b>						
16b	Photocopier & Equipment	300	663	800	800	800
16c	Rent From Tenant	7,500	8,350	12,500	8,500	8,500
16d	User Fees	23,200	30,549	25,000	25,000	27,000
<b>16e</b>	<b>Total Rents &amp; User Fees</b>	<b>31,000</b>	<b>39,562</b>	<b>38,300</b>	<b>34,300</b>	<b>36,300</b>

<b>17</b>	<b>Total Income</b>	<b>280,700</b>	<b>274,502</b>	<b>272,900</b>	<b>282,917</b>	<b>285,500</b>
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Surplus/Deficit	(7,748)	2,650	537	1,156	(559)
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<b>Operating Expenses — Primary Services</b>						
<b>21a</b>	<b>Administration</b>					
21b	Administrator	18,839	18,801	19,095	19,095	19,493
21c	Administrator Benefits	1,350	1,284	1,350	1,350	1,350
21d	Bookkeeper	3,000	3,584	3,000	3,500	3,500
21e	Computer Upgrades etc.	2,000	1,827	700	700	1,000
21f	Copier Operation	2,000	2,147	2,000	2,000	2,300
21g	Copier Purchase Amortization	1,403	1,403	1,403	1,403	1,403
21h	General and bank charges	300	281	300	300	300
21i	Supplies & Postage	2,500	2,669	2,500	2,500	2,500
21j	Telephone & Internet	3,000	2,696	2,700	2,700	2,700
21k	<b>Total Administration</b>	<b>34,392</b>	<b>34,692</b>	<b>33,048</b>	<b>33,548</b>	<b>34,546</b>
<b>22a</b>	<b>Stewardship Campaign</b>					
22b	Stewardship	500	877	500	500	500
22c	<b>Total Stewardship Campaign</b>	<b>500</b>	<b>877</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>23a</b>	<b>Denominational Affairs</b>					
23b	Numbers of members assumed	168	161	165	161	167
23c	Denominational Fees	15,792	15,206	11,510	14,926	15,865
23d	Directed Donations	-	-	-		
23e	<b>Total Denominational Affairs</b>	<b>15,792</b>	<b>15,206</b>	<b>11,510</b>	<b>14,926</b>	<b>15,865</b>
<b>24a</b>	<b>Minister's Compensation</b>					
24b	Salary & Housing	66,521	66,521	67,424	67,424	72,955
24c	Selected Benefits	8,000	8,448	8,600	8,600	9,200
24d	Statutory Benefits	4,000	3,817	3,900	3,800	3,900
24e	<b>Total Minister's Compensation</b>	<b>78,521</b>	<b>78,786</b>	<b>79,924</b>	<b>79,824</b>	<b>86,055</b>
<b>25a</b>	<b>Minister's Expenses</b>					
25b	Conferences	7,200	7,200	7,200	7,200	7,295
25e	Expenses					
25f	<b>Total Minister's Expenses</b>	<b>7,200</b>	<b>7,200</b>	<b>7,200</b>	<b>7,200</b>	<b>7,295</b>
<b>25d</b>	<b>Total Cost of Ministry</b>	<b>85,721</b>	<b>85,986</b>	<b>87,124</b>	<b>87,024</b>	<b>93,350</b>
<b>26a</b>	<b>Ministerial Search &amp; Sabbatical</b>					
26b	Search Fund		1,511	-	3,000	
26c	Sabbatical Fund			-	-	500
26d	<b>Ministerial Search &amp; Sabbatical</b>	<b>-</b>	<b>1,511</b>	<b>-</b>	<b>3,000</b>	<b>500</b>

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Surplus/Deficit		(7,748)	2,650	537	1,156	(559)
<b>27a</b>	<b>Intern Minister</b>					
27b	Salary	5,600	5,600	-		
27c	Benefits	100	347	-		
27d	Expenses	100	48	-		
<b>27e</b>	<b>Total Cost of Intern Minister</b>	<b>5,800</b>	<b>5,995</b>	<b>-</b>		
<b>28a</b>	<b>Physical Plant</b>					
28b	Building Improvements	6,000	1,031	4,000	4,000	4,000
28c	Building Maintenance	8,000	3,815	6,000	6,000	6,000
28d	Cleaning	13,000	12,805	13,500	13,500	14,000
28e	Electricity, Water, Sewer	7,500	7,333	8,100	8,500	9,000
28f	Insurance	10,000	9,850	10,000	10,000	10,000
28g	Long Term Maintenance Fund	-	-	-	5,000	
28h	Natural Gas	6,000	2,943	4,500	4,800	5,000
28i	Sexton	1,700	1,651	1,700	1,700	1,700
28j	Building Improvement Loan Amortization	7,700	7,700	7,700	7,700	-
28k	Member Loan Interest	1,023	1,185	707	707	200
<b>28l</b>	<b>Total Physical Plant</b>	<b>60,923</b>	<b>48,313</b>	<b>56,207</b>	<b>61,907</b>	<b>49,900</b>
<b>29a</b>	<b>Children and Youth Religious Exploration Program</b>					
29b	Director's Salary	27,702	27,722	28,078	28,078	28,663
29c	DRE Statutory Benefits	1,800	2,002	2,100	2,000	2,100
29d	DRE Selected Benefits	1,400	1,474	1,600	1,600	1,600
29e	DRE Professional Funds	3,000	2,393	2,000	2,437	2,500
29f	Nursery & Child Care	2,000	2,214	2,500	2,500	2,500
29g	RE Support staff					2,500
29h	CYRE Program Costs	3,150	1,433	2,350	2,245	2,200
29n	Teacher Training	1,000	971		-	1,000
29p	OWL					500
<b>29r</b>	<b>Total Children and Youth Religious Expenses</b>	<b>40,052</b>	<b>38,209</b>	<b>38,628</b>	<b>38,860</b>	<b>43,563</b>
<b>30a</b>	<b>Total Primary Expenses</b>	<b>243,180</b>	<b>230,789</b>	<b>227,017</b>	<b>239,765</b>	<b>238,224</b>

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Surplus/Deficit		(7,748)	2,650	537	1,156	(559)
<b>Operating Expenses — Programs and Committees</b>				-		
<b>31a</b>	<b>Board of Trustees</b>			-		
31b	Other	200	1,594	200	200	200
31c	Discretionary Fund	1,100	4,522	500	500	100
31d				-		
<b>31e</b>	<b>Total Board of Trustees</b>	<b>1,300</b>	<b>6,116</b>	<b>700</b>	<b>700</b>	<b>300</b>
<b>32a Church Services</b>						
32b	Accompanists	500	150	500	150	2,000
32c	Ambiance	500	-		-	500
32d	Music Director	26,443	26,433	28,271	28,271	28,860
32e	Music Director Statutory Benefits	2,000	1,897	2,100	1,900	2,100
32f	Music Director Selected Benefits	1,300	-	-	-	-
32g	Music Director Conference Fund	1,500	1,500	1,500	1,500	1,500
32h	Choir Music & Copying	1,000	1,023	1,000	1,000	1,200
32i	Piano Tuning	1,100	251	1,100	1,100	1,100
32j	Service Supplies	600	967	600	600	600
32k	Speakers' Honoraria	1,500	775	1,500	1,000	1,500
32l	Audio Visual Operators					1,500
32m	Audio Visual Supplies	1,000	356	1,000	500	1,000
32n	<b>Total Church Services</b>	<b>37,443</b>	<b>33,352</b>	<b>37,571</b>	<b>36,021</b>	<b>41,860</b>
<b>33a Lay Chaplaincy</b>						
33b	Lay Chaplains Professional Development	300	300	300	300	300
33c	Resources and Publicity	100	-	100	300	300
33d	<b>Total Lay Chaplaincy</b>	<b>400</b>	<b>300</b>	<b>400</b>	<b>600</b>	<b>600</b>
<b>34a History &amp; Archives</b>						
34b	General	100	-	150	150	150
34c	Glenbow Archive Fee	250	250	300	300	300
34d	<b>Total History &amp; Archives</b>	<b>350</b>	<b>250</b>	<b>450</b>	<b>450</b>	<b>450</b>
<b>35a Membership</b>						
35b	Members	50	31	50	50	50
35c	Visitors	275	231	275	275	275
35d	Fellowship, Members, & Visitors	410	5	-	-	-
35e	<b>Total Membership</b>	<b>735</b>	<b>267</b>	<b>325</b>	<b>325</b>	<b>325</b>
<b>36a Communications</b>						
36b	Advertising	-	-	-	-	-
36c	Web Page	600	410	700	700	700
36d	Quest	500	-	-	-	-
36e	<b>Total Communications</b>	<b>1,100</b>	<b>410</b>	<b>700</b>	<b>700</b>	<b>700</b>

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Surplus/Deficit		(7,748)	2,650	537	1,156	(559)
<b>37a</b>	<b>Caring Community</b>					
37b	Flowers	-	-	-	-	-
37c	Special Programs	900	-	900	900	900
37d	General	500	43	500	500	500
37e	Postage, cards	350	-	350	350	350
37f	<b>Total Caring Community</b>	<b>1,750</b>	<b>43</b>	<b>1,750</b>	<b>1,750</b>	<b>1,750</b>
<b>38a</b>	<b>Committee on Shared Ministry</b>					
38b	Workshop	-	-	-		100
38c	Library	100	-	-	-	-
38d	Other			-	-	-
38e	<b>Total Committee on Ministry</b>	<b>100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100</b>
<b>39a</b>	<b>Social Justice</b>					
38b	Gay Pride Parade Entry fee	75	145	250	250	250
38c	General	215	28	200	200	200
38d	4-Others Donations received	-	10,684	9,000		
38e	4-Others Donations made	-	(10,684)	(9,000)		
38f	<b>Total Social Justice</b>	<b>290</b>	<b>173</b>	<b>450</b>	<b>450</b>	<b>450</b>
<b>40a</b>	<b>Hospitality Committee</b>					
40e	Equipment	1,000	152	500	200	500
40f	Supplies	0	0	-	-	-
40g	<b>Total Hospitality</b>	<b>1,000</b>	<b>152</b>	<b>500</b>	<b>200</b>	<b>500</b>
<b>41a</b>	<b>Adult Religious Exploration</b>					
41b	Publication of activities	300	-	300	300	300
41c	Printing of course materials	300	-	300	300	300
41d	Spiritual retreat	-	-	-	-	-
41e	Course Bursaries	200	-	100	200	200
41f	<b>Total adult RE</b>	<b>800</b>	<b>-</b>	<b>500</b>	<b>800</b>	<b>800</b>
<b>42a</b>	<b>Green Sanctuary</b>					
42b	Green Sanctuary			-		
42c	<b>Total Green Sanctuary</b>			<b>-</b>		
<b>43</b>	<b>Total Expenses - Programs and Com</b>	<b>45,268</b>	<b>41,063</b>	<b>41,946</b>	<b>41,996</b>	<b>47,835</b>