

2017-18 Budget Worksheet	2016-17 Budget	2016-17 Actual	2017-18 Budget	2017-18 Projected Actual	2018-19 Proposed Budget
Surplus/Deficit	537	7,868	1,941	(3,145)	(1,974)

**Summary Page**

Number of members for CUC fee.	165	161	167	162	160
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<b>Income</b>						
13	Donations	196,500	205,957	210,000	194,500	198,500
14	Fundraising	29,100	28,189	29,200	29,805	31,800
15	Other Income	9,000	9,279	10,000	12,342	13,300
16	Rents & User Fees	38,300	36,125	36,300	36,800	38,770
17	<b>Total Income</b>	<b>272,900</b>	<b>279,550</b>	<b>285,500</b>	<b>273,447</b>	<b>282,370</b>

<b>Budgeted Operating Expenses — Primary Services</b>						
21	Administration	33,048	33,104	34,546	36,836	35,208
22	Stewardship	500	115	500	700	400
23	Denominational Affairs	13,510	14,927	15,865	15,280	15,700
25	Cost of Ministry	87,124	85,525	93,350	92,950	93,585
26	Ministerial Search and Sabbatical	-	3,000	500	500	1,000
27	Intern Minister	-	-	-	-	-
28	Physical Plant	56,207	55,654	49,900	53,555	56,350
29	Children and Youth Religious Exploration Program	38,628	38,921	41,063	36,111	37,994

<b>30</b>	<b>Total Primary Services</b>	<b>229,017</b>	<b>231,246</b>	<b>235,724</b>	<b>235,932</b>	<b>240,237</b>
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<b>Operating Expenses — Programs and Committees</b>						
31	Board of Trustees	700	634	300	1,325	2,400
32	Church Services	37,571	37,082	41,860	37,010	38,937
33	Lay Chaplaincy	400	325	600	400	400
34	History and Archives	450	45	450	-	150
35	Membership	325	628	325	275	450
36	Communications	700	380	700	1,000	120
37	Caring Community	1,750	188	1,750	200	200
38	Committee on Ministry	-	-	100	-	200
39	Social Justice	450	421	450	450	450
40	Hospitality Committee	500	33	500	-	-
41	Adult Religious Exploration	500	700	800	-	800
42	Green Sanctuary	-	-	-	-	-

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43	<b>Programs and Committees Expenses</b>	<b>43,346</b>	<b>40,436</b>	<b>47,835</b>	<b>40,660</b>	<b>44,107</b>
44	<b>Total Expenses</b>	<b>272,363</b>	<b>271,682</b>	<b>283,559</b>	<b>276,592</b>	<b>284,344</b>
45	<b>Surplus (Deficit) before Equity changes</b>	537	7,868	1,941	(3,145)	(1,974)
<b>Restricted Funds</b>						
Unrestricted Equity			52,255		49,110	

61a	Admin Equipment		-		-	
61b	Calgary Unitarian Community Foundation		49		49	
61c	Chaplain's Conference Fund		1,215		1,215	
61d	Choir Directors Conference Fund		2,052		2,597	
61f	Green Sanctuary		6,790		6,340	
61h	Long Term Building Maintenance		21,841		21,841	
61i	Refugee Fund		51,871		10,000	
61j	Ministerial Sabbatical Fund		-		-	
61k	Ministerial Search		3,000		3,000	
61l	Minister's Discretionary Fund		3,053		3,835	
61o	GROW Horticultural Therapy Project		745		468	
61p	Senior Youth Fund		2,566		3,650	
61t	Siksika Fund		6,524		-	
61u	Young Adult Fund		480		480	
61v	Total in Restricted Funds		100,186		53,475	
61w	Net Change in Restricted Funds		(17,545)		(46,711)	

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Surplus/Deficit 537 7,868 1,941 (3,145) (1,974)

<b>Operating Income</b>						
<b>13a</b>	<b>Donations</b>					
13b	Donations, Identified	181,200	201,947	204,500	190,000	\$194,000
13c	Special Donations	9,800		-	-	-
13d	Unidentified	4,000	3,055	4,000	3,500	3,500
13e	Invitation to Donate	1,500	955	1,500	1,000	1,000
<b>13f</b>	<b>Total Donations</b>	<b>196,500</b>	<b>205,957</b>	<b>210,000</b>	<b>194,500</b>	<b>198,500</b>

<b>14a</b>	<b>Fundraising</b>					
14b	New Fundraising Initiatives					3,000
14c	Christmas Cake Sale	3,100	2,983	3,100	3,955	5,000
14d	Service Auction	6,000	7,332	7,500	7,100	7,000
14e	Other Fundraising	4,000	4,055	5,000	3,750	3,000
14f	Coop Gift Cards	9,000	5,799	5,600	5,600	5,400
14g	Cabaret	3,000	3,400	3,000	4,000	3,000
14h	Hospitality Functions	4,000	4,620	5,000	5,400	5,400
14i	<b>Total Fundraising</b>	<b>29,100</b>	<b>28,189</b>	<b>29,200</b>	<b>29,805</b>	<b>31,800</b>

<b>15a</b>	<b>Other Income</b>					
15b	Interest — Bank	1,000	1,297	2,000	1,300	1,300
15c	Interest — Endowment	8,000	6,255	8,000	8,232	12,000
15d	Other	-	1,727	-	2,810	-
15e	Grants (Sharing our Faith and Intern Minister)	-	-	-	-	-
<b>15f</b>	<b>Total Other Income</b>	<b>9,000</b>	<b>9,279</b>	<b>10,000</b>	<b>12,342</b>	<b>13,300</b>

<b>16a</b>	<b>Rents &amp; User Fees</b>					
16b	Photocopier & Equipment	800	986	800	1,300	1,100
16c	Rent From Tenant	12,500	9,196	8,500	8,500	8,670
16d	User Fees	25,000	25,943	27,000	27,000	29,000
<b>16e</b>	<b>Total Rents &amp; User Fees</b>	<b>38,300</b>	<b>36,125</b>	<b>36,300</b>	<b>36,800</b>	<b>38,770</b>

<b>17</b>	<b>Total Income</b>	<b>272,900</b>	<b>279,550</b>	<b>285,500</b>	<b>273,447</b>	<b>282,370</b>
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<b>Operating Expenses — Primary Services</b>						
<b>21a</b>	<b>Administration</b>					
21b	Administrator	19,095	18,464	19,493	19,493	19,688
21c	Administrator Benefits	1,350	1,321	1,350	1,350	1,477
21d	Bookkeeper	3,000	4,088	3,500	4,650	3,000

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21e	Payroll services				400	1,200
21f	Computer Upgrades etc.	700	772	1,000	1,140	1,340
21g	Copier Operation	2,000	2,063	2,300	3,200	2,500
21h	Copier Purchase Amortization	1,403	1,403	1,403	1,403	1,403
21i	General and bank charges	300	347	300	700	300
21j	Supplies & Postage	2,500	1,917	2,500	2,700	2,500
21k	Telephone & Internet	2,700	2,729	2,700	1,800	1,800
21l	<b>Total Administration</b>	<b>33,048</b>	<b>33,104</b>	<b>34,546</b>	<b>36,836</b>	<b>35,208</b>
<b>22a Stewardship Campaign</b>						
22b	Stewardship	500	115	500	700	400
22c	<b>Total Stewardship Campaign</b>	<b>500</b>	<b>115</b>	<b>500</b>	<b>700</b>	<b>400</b>
<b>23a Denominational Affairs</b>						
23b	Numbers of members assumed	165	161	167	162	160
23c	Denominational Fees	11,510	14,927	15,865	15,280	15,700
23d	Directed Donations	-				
23e	<b>Total Denominational Affairs</b>	<b>11,510</b>	<b>14,927</b>	<b>15,865</b>	<b>15,280</b>	<b>15,700</b>
<b>24a Minister's Compensation</b>						
24b	Salary & Housing	67,424	67,424	72,955	72,955	73,685
24c	Selected Benefits	8,600	8,592	9,200	8,800	8,678
24d	Statutory Benefits	3,900	3,584	3,900	3,900	3,854
24e	<b>Total Minister's Compensation</b>	<b>79,924</b>	<b>79,600</b>	<b>86,055</b>	<b>85,655</b>	<b>86,216</b>
<b>25a Minister's Expenses</b>						
25b	Operating Expenses	7,200	5,925	7,295	7,295	7,368
25c	<b>Total Minister's Expenses</b>	<b>7,200</b>	<b>5,925</b>	<b>7,295</b>	<b>7,295</b>	<b>7,368</b>
25e	<b>Total Cost of Ministry</b>	<b>87,124</b>	<b>85,525</b>	<b>93,350</b>	<b>92,950</b>	<b>93,585</b>



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<b>29a</b>	<b>Children and Youth Religious Exploration Program</b>					
29b	Director's Salary	28,078	28,078	21,659	22,897	27,504
29c	DRE Statutory Benefits	2,100	2,257	2,100	1,514	2,054
29d	DRE Selected Benefits	1,600	1,313	1,600	1,500	1,546
29e	DRE Professional Funds	2,000	2,437	2,500	2,500	2,200
29f	Nursery & Child Care	2,500	2,446	2,500	2,500	2,593
29g	RE Classroom leads			9,504	4,000	4,897
29h	RE Classroom leads DD			(2,500)	(2,500)	(6,500)
29i	CYRE Program Costs	2,350	2,256	2,200	2,200	2,200
29j	Teacher Training		-	1,500	1,000	1,000
29k	OWL		134	-	500	500
29l	<b>Total Children and Youth Religious Exploration Program</b>	<b>38,628</b>	<b>38,921</b>	<b>41,063</b>	<b>36,111</b>	<b>37,994</b>
<b>30a</b>	<b>Total Primary Expenses</b>	<b>227,017</b>	<b>231,246</b>	<b>235,724</b>	<b>235,932</b>	<b>240,237</b>
	<b>Operating Expenses — Programs and Committees</b>	-				
<b>31a</b>	<b>Board of Trustees</b>	-				
31b	Meeting child care and other	200		200	125	200
31c	Discretionary Fund	500	634	100	1,200	700
31d	Visual identity/social media revenue	-		(4,500)	(4,500)	-
31e	Visual identity project			4,500	4,500	1,500
<b>31e</b>	<b>Total Board of Trustees</b>	<b>700</b>	<b>634</b>	<b>300</b>	<b>1,325</b>	<b>2,400</b>
<b>32a</b>	<b>Church Services</b>					
32b	Accompanists	500	310	2,000	1,000	2,000
32c	Ambiance		-	500		100
32d	Music Director	28,271	28,271	28,860	28,860	29,149
32e	Music Director Statutory Benefits	2,100	2,044	2,100	2,100	2,188
32f	Music Director Selected Benefits	-	-	-	-	-
32g	Music Director Conference Fund	1,500	1,500	1,500	1,500	1,500
32h	Choir Music & Copying	1,000	712	1,200	1,200	1,200

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32i	Piano Tuning	1,100	840	1,100	650	1,000
32j	Service Supplies	600	600	600	100	300
32k	Speakers' Honoraria	1,500	1,500	1,500	600	1,000
32l	Audio Visual Supplies	1,000	1,305	2,500	1,000	500
32m	<b>Total Church Services</b>	<b>37,571</b>	<b>37,082</b>	<b>41,860</b>	<b>37,010</b>	<b>38,937</b>
<b>33a Lay Chaplaincy</b>						
33b	Lay Chaplains Professional Development	300	325	300	1,300	1,300
33c	Resources and Publicity	100	-	300	100	100
33d	Directed donations (esp. training)				(1,000)	(1,000)
33e	<b>Total Lay Chaplaincy</b>	<b>400</b>	<b>325</b>	<b>600</b>	<b>400</b>	<b>400</b>
<b>34a History &amp; Archives</b>						
34b	General	150	45	150	-	150
34c	Glenbow Archive Fee	300	-	300	-	-
34d	<b>Total History &amp; Archives</b>	<b>450</b>	<b>45</b>	<b>450</b>	<b>-</b>	<b>150</b>
<b>35a Membership</b>						
35b	Members	50	628	50	75	100
35c	Visitors	275		275	100	100
35d	Fellowship, Members, & Visitors	-	-	-	100	250
35e	<b>Total Membership</b>	<b>325</b>	<b>628</b>	<b>325</b>	<b>275</b>	<b>450</b>
<b>36a Communications</b>						
36b	Advertising	-	245	-		
36c	Web Page	700	135	700	1,000	120
36d	<b>Total Communications</b>	<b>700</b>	<b>380</b>	<b>700</b>	<b>1,000</b>	<b>120</b>
<b>37a Caring Community</b>						
37b	Special Programs	900				
37c	General	500		500	100	100
37d	Postage, cards	350	70	350	100	100
37e	Caring Cooking Connection revenue			(600)	(600)	-
37f	Caring Cooking Connection expense		118	1,500	600	-
37g	<b>Total Caring Community</b>	<b>1,750</b>	<b>188</b>	<b>1,750</b>	<b>200</b>	<b>200</b>

